



Vivekanand Institute of Technology's

Padmabhushan Dr. Vasantdada Patil College of Architecture, Pune

Address: 274/2, 275/2, 282, Aditya Nisarg, at post Pirangut, Tal. Mulshi, Dist. Pune-412115, Maharashtra.

Tel : +91 82370 29033, +91 8446049030 E Mail pvpcapune@gmail.com, info@pvpcapune.edu.in, Web: www.pvpcapune.edu.in, blog.pvpcapuneblog.blogspot.com,
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Padmabhushan Dr. Vasantdada Patil
College of Architecture, Pune
VVP CoA, PUNE

Internal Quality Assurance Cell (IQAC)

14/10/2023

NOTICE

A meeting of Internal Quality Assurance Cell (IQAC) will be held on the below mentioned date. All members are hereby requested to be present for the same

Meeting No: 23-24 / NAAC / IQAC / 02		
Meeting Chair: Ar. Prasanna Desai	Meeting Organiser: Ar. Shekhar Garud	
Day & Date: Wednesday, 18/10/2023	Time: 03:00 pm onwards	Venue: Conference room
Agenda- <ol style="list-style-type: none">Allotment of faculty incharge for different cellsApproval for conducting Fieldwork during Relative Study Program in Academic Year 23-24Approval for conducting Value added certificate courses for Term II of Academic Year 23-24Identification of Electives and Experts to be conducted in Term II of academic year 23-24Identification of Expert for Entrepreneurship Development Subject		

S.No	Name	Designation	Sign	S.No	Name	Designation	Sign
1	Ar. Prasanna Desai	Chairperson, Director PVP		9	Ar. Vaibhav Kulkarni	Faculty/ Teacher Representative	
2	Mr. Jitendra Pitaliya	Secretary, VIT		10	Mr. Santosh Patil	Senior Administrative Officer	
3	Ar. Shekhar Garud	IQAC Coordinator		11	Ar. Vikas Bhandari	Nominee from Trust	—
4	Ar. Rashmi Joshi	Faculty/ Teacher Representative		12	Mr. Mayur Mangulikar	Nominee from Employer	
5	Ar. Hrishikesh Ashtekar	Faculty/ Teacher Representative		13	Ar. Kaushal Tatiya	Alumni Representative	—
6	Ar. Vijaya Srinivasan	Faculty/ Teacher Representative		14	Ms. Ketaki Shinganapurkar	Student Representative	
7	Ar. Devendra Deshpande	Faculty/ Teacher Representative		15	Mr. Navin Mehta	Parent Representative	—
8	Ar. Anuja Chawda	Faculty/ Teacher Representative					





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Meeting No: 23-24 / NAAC / IQAC / 02		
Meeting Chair: Ar. Prasanna Desai	Meeting Organiser: Ar. Shekhar Garud	
Day & Date: Wednesday, 18/10/2023	Time: 03:00 pm to 05:00 pm	Venue: Conference room

Meeting Minutes:

Agenda 1. Allotment of faculty incharge for different cells

- Requirement of faculty teams & incharge for Design Cell, Research and Publication Cell, QIP Cell were discussed.
- For Design Cell - No final decision was made, further discussion is required.
- For Research and Publication Cell (RPC) & QIP Cell, few names were proposed but are under discussion.

Agenda 2. Approval for conducting Fieldwork during Relative Study Program in Academic Year 23-24

- Ar. Rashmi Joshi discussed the request received from yearwise teams for conducting Relative Study Program for academic year 23-24.
- The proposed location for Relative Study Program were
 - 1st year- Sawantwadi, Maharashtra
 - 2nd year- Patakot, Madhya Pradesh
 - 3rd year- Hyderabad, Telangana
- Approval request for the proposed locations and fieldwork was raised.

Agenda 3. Approval for conducting Value added certificate courses for Term II of Academic Year 23-24

- Ar. Devendra Deshpande discussed the request received from yearwise teams for conducting Value added Certificate courses.
- Proposed courses were as under-
 - 1st year- Chitrakatha workshop
 - 2nd year- Hands on Workshop with Ar. Supriti (Ovoid Studio, Pondicherry)
 - 4th year- Urban Design Winter workshop, HighRise Model making workshop
 - 5th year & PGUD (1st year)- Transforming streets workshop
- Approval request for the proposed Value added certificate courses was raised.

Agenda 4. Identification of Electives and Experts to be conducted in Term II of academic year 23-24

- Ar. Garima Buragohain presented the request from year-wise teams to conduct various electives from the list provided by SPPU.
- Ar. Jashwant Tej Kasala and Ar. Pratiksha Surpuriya (Global Designing Cities Initiative, Bloomberg Philanthropies Initiative for Road Safety, Bloomberg-New York) were suggested by Ar. Prasanna Desai as experts.
- Mr. Ravindra Sinha (Trustee- Bhujal Abhiyan Trust) was suggested by Ar. Anuja Chawda.

Agenda 5. Identification of Expert for Entrepreneurship Development Subject

- The curriculum requirements for the Entrepreneurship Development subject, introduced under 2019 pattern of SPPU syllabus for the 5th-year B.Arch program, were discussed.
- Ar. Madhav Hundekar was proposed as the expert to conduct the subject.

Closure:

The meeting concluded at 05:00 pm.

Next Meeting:

To be conducted on Wednesday, 25th October 2023. Time and location will be communicated in the notice.





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ACTION TAKEN REPORT

Agenda	Decision/ Suggestion by IQAC	Action Taken
Agenda 1 - Allotment of faculty incharge for different cells	<ul style="list-style-type: none">Requirement of faculty teams & incharge for Design Cell, Research and Publication Cell, QIP Cell were discussed.For Design Cell - No final decision was made, further discussion is required.For Research and Publication Cell (RPC) & QIP Cell, few names were proposed but are under discussion.	<ul style="list-style-type: none">Further discussions are being scheduled to finalize the faculty in charge for the Design Cell.Ar. Hrishikesh Ashtekar has been confirmed as the faculty in charge for the Research and Publication Cell (RPC).The selection process for faculty in charge of the QIP Cell is ongoing, with Ar. Aarthi Chandrasekhar and Ar. Yashashree Lambay Aurangabadkar being considered.
Agenda 2 - Approval for conducting Fieldwork during Relative Study Program in Academic Year 23-24	<ul style="list-style-type: none">Ar. Rashmi Joshi discussed the request received from yearwise teams for conducting Relative Study Program for academic year 23-24.The proposed location for Relative Study Program were discussedApproval request was raised.	<ul style="list-style-type: none">Approval letter issued by Academic coordinator, Director and Secretary of the institute for conducting the Relative Study Program at the proposed locationsInstructions to be followed during the fieldwork were mentioned in the Approval letter.Teams were instructed to start planning the study objectives for the respective locations.
Agenda 3 - Approval for conducting Value added certificate courses for Term II of Academic Year 23-24	<ul style="list-style-type: none">Ar. Devendra Deshpande discussed the proposals received from yearwise teams for conducting Value added Certificate courses.Approval request was raised.	<ul style="list-style-type: none">Approval letter issued by Academic coordinator, Director and Secretary of the institute for conducting Value Added Certificate CoursesAction Plan for the Execution of the Value added Certificate courses: Curriculum Development, Logistics, and Administration was mentioned in the letter.Teams were instructed to start planning for the respective courses
Agenda 4 - Identification of Electives and Experts to be conducted in Term II of academic year 23-24	<ul style="list-style-type: none">Ar. Garima Buragohain presented the request from year-wise teams to conduct various electives from the list provided by SPPU.Ar. Jashwant Tej Kasala and Ar. Pratiksha Surpuriya were suggested by Ar. Prasanna Desai as experts.Mr. Ravindra Sinha was suggested by Ar. Anuja Chawda.	<ul style="list-style-type: none">List of electives was approvedAr. Jashwant Tej Kasala and Ar. Pratiksha Surpuriya have been contacted to conduct the Transforming Streets elective, with Ar. Aditi Nargundakar appointed as the internal coordinator for the subject.Mr. Ravindra Sinha has been contacted to conduct Ecology elective with Ar. Harshavardhan Wakode as the internal coordinator for the subject.
Agenda 5 - Identification of Expert for Entrepreneurship Development Subject	<ul style="list-style-type: none">The curriculum requirements for the Entrepreneurship Development subject, for the 5th-year B.Arch program, was discussed and expert was proposed	<ul style="list-style-type: none">Ar. Madhav Hundekar has been officially assigned as the faculty for the elective on Entrepreneurship Development for academic year 23-24. Ar. Devendra Deshpande appointed as the internal coordinator.

Shekhar Ganud



Prasanna Desai